



Risk Management & Insurance

56 S. Stockton, CA 95203
(209) 933-7110
FAX (209) 933-6526

BOARD OF EDUCATION
Kennetha Stevens, President
Sofia Colón, Vice President
Donald Donaire, Clerk
AngelAnn Flores, Trustee
Isabel Perez, Trustee
Frank C. Silva, Trustee
Shauna Priest, Trustee

SUPERINTENDENT OF SCHOOLS
Dr. Michelle Rodriguez

"Designated Persons" **Under the California Family Rights Act- AB 1041**

- Under the CFRA, a designated person will mean "any individual related by blood or whose association with the employee is the equivalent of a family relationship."
- A "designated person" is defined as "a person identified by the employee at the time the employee requests family and medical leave."
- An employer may limit an employee to one designated person per 12-month period for family care and medical leave.
- If an employee uses their CFRA leave to care for a designated person, the entire absence would be unpaid unless an employer voluntarily provides a paid family medical benefit that allows employees to use leave for the designated person or an employee uses other paid leave benefits their employer offers during the absence, like vacation or PTO.

Requesting leave for a "Designated Person"

By signing this form, you must adhere the following instructions with a clear understanding of your obligations:

- You must submit this form with the CFRA/FMLA request at the beginning of the requested leave.
- You are able to request one designated person per 12-month period.

Employee Name: _____

Name of Designated Person: _____

Employee Signature: _____

Date: _____

Employer Signature: _____

Date: _____